

<p>Dear Families, The following are new program policies and practices in response to COVID-19. The Early Child Education Center Children's Program policies and practices must be known and followed by all families of enrolled children. The cooperation of each family contributes to the ability of staff to meet the children's needs and reach the highest level of program quality.</p>	<p>Please read and initial each policy and/or practice to acknowledge your awareness and support.</p>
<p>Personal Health and Safety Policies and Practices (the health and safety of the children at school is a primary concern)</p>	
<p>I am aware that all children will have their temperature taken as part of the sign in process, plus two additional times throughout the day. If your child presents with a temperature of 100.4 or higher, signs/symptoms of illness or answers yes to any health check questions, he/she will not be admitted to the center. MVC ECE staff reserve the right to turn any child away at drop-off due to illness concerns. Parents must disclose information regarding any symptoms/signs/indicators of illness.</p>	
<p>I am aware that one person will drop off and pick up child. Anyone entering the ECE Center will be required to utilize hand sanitizer.</p>	
<p>I am aware that health checks will take longer than usual due to additional drop off protocols. Please plan accordingly. Family member must remain with the child until the health check is complete.</p>	
<p>I am aware that in an effort to keep everyone safe, all staff, parents, and children older than two years old will be required to wear a mask/face covering. The mask/face covering MUST cover the mouth and nose. Masks/face coverings must be worn at drop-off/pickup. Per licensing regulations, children cannot be forced to wear mask all day. ECE Staff will do their best to encourage masks to be worn throughout the day. Children under the age of two or children with a verified health condition will not be required to wear a mask.</p>	
<p>I am aware that children/staff/families must follow social distancing guidelines and stay at least six feet apart during pick-up and drop-off. Students will be required to remain 6 feet apart during all activity, meals, and naptime. Teachers will develop strategies /lessons to promote/encourage social distancing among children/staff.</p>	
<p>I am aware that children/staff will be required to wash hands with soap and water between every transition, when entering classroom, before/after meals, after toileting/diapering, after playing outdoors, and anytime hands are visibly soiled. Teachers will develop strategies/lessons to promote/encourage proper handwashing techniques.</p>	
<p>I am aware that children will only be allowed in restrooms one at a time. Teachers will remain on the outside still visually supervising. Restrooms will be disinfected after each use. Diapering will also be performed one child at a time. Proper diapering/disinfecting procedures will be followed in accordance with health and safety regulations set forth by Community Care Licensing.</p>	
<p>I am aware that meals will be served in classrooms and/or outside and will no longer be served family style. Paper products will be utilized until further notice. Breakfast/Snack will be provided by the ECE Center. Families are responsible for providing a balanced nutritional lunch for children. Disposable lunch sacks/bags will be required.</p>	
<p>I am aware that nap cots will be sanitized/disinfected after each use. Small blanket and fitted crib sheet are mandatory. These must be placed inside large Ziploc bag with the child's name. Large pillows, large blankets, etc. will not be accepted. Nap items will not go home during this time. Nap items will be washed weekly at ECE Center. We use gentle, hypoallergenic detergent to launder items. Please ensure sheets/blankets have your child's name on them.</p>	
<p>I am aware that Cleaning/disinfecting/sanitizing practices will be enhanced throughout the ECE Center. All high touch areas will be routinely cleaned, sanitized, and disinfected, especially toys and games. This will also include cleaning objects/surfaces not ordinarily cleaned daily such as doorknobs, light switches, classroom sink handles, countertops, and nap cots.</p>	
<p>I am aware that I must disclose if I, my child, or someone in household has COVID-19 or has been exposed to the virus. Additionally, we ask that you inform ECE staff if anyone has traveled to an area identified by the CDC as Level 3. No one who has traveled to any Level 3 area may attend the facility for 14 days from the</p>	

day they return to the United States. Additionally, those who have been in close contact with someone diagnosed with COVID-19 will be required to self-isolate for 14 days from the day of their last exposure.	
I am aware that children, teachers, staff, parents, guardians, or visitors who display COVID-19 related symptoms will be sent home immediately. Additionally, individuals may be excluded from the program for up to 14 business days. Anyone who is diagnosed with COVID-19 will be required to provide medical clearance from doctor to return to group care. ECE will communicate with our local health department and Community Care Licensing to assess whether the center will need to close if a positive case is confirmed. Families will be notified immediately of a closure and/or any outbreak.	
I am aware that in an effort to mitigate the spread of COVID-19 and keep everyone safe, we are limiting the number of people who may enter the ECE Center. At this time, only staff, one family member, and the children will be allowed into the building. Only staff and children will be authorized to enter past the lobby.	
I am aware that toys that cannot be cleaned/sanitized will not be used. Toys will NOT be shared among children. All children will have individual tubs with various materials for their personal use, which will not be shared. Dramatic play/dress up clothing, fabric toys, and plush toys will not be permitted at this time.	
I am aware that No items from home such as toys, soft dolls, or comfort items will not be allowed into the ECE center during this time. We ask that you keep these at home or in your car. We understand that many times children need a comfort toy, however due to the current COVID-19 Pandemic we must take all precautions to keep everyone safe. We appreciate your cooperation and understanding.	
I am aware that I must dress my child in extra layers, to include sneakers, and outdoor play clothes. To keep fresh air in the building, windows will be opened. We will spend as much time as possible outside in small groups. Please provide sufficient extra clothing/diapers in large Ziploc bag with child's name.	
I am aware that ALL CHILDREN MUST ARRIVE BY 8:45 a.m. I am aware there may be staggered drop-off and pick up times in an effort to follow social distancing policies.	
I am now aware that I must enter/exit the building using the appropriate route and maintain proper social distancing. Additionally, I am aware that I will not be allowed past the ECE Center's lobby. Staff will accompany child to designated classroom at drop-off time. Staff will walk child to lobby at pick-up time. I am aware that drop-off and pick-up must be prompt. If you have any questions or concerns regarding any occurrence during the day, you may contact your child's teacher directly via REMIND App or call the front office at (951)571-6214.	
I am now aware that I will no longer sign my child in/out using Procure's Fingerprint reader at this time. A designated ECE teacher will sign my child in and out every day. This will be done digitally, by using our Procure software. Agency forms must be completed daily. Each child will have individual folder with a sign in sheet. Teacher will hand folder to parent for signature. Forms will be turned in at the end of each month (if applicable).	
I am now aware that I must be careful to protect my child from the dangers of the parking area and keeping them with me when crossing back and forth. I am aware that in an effort to follow social distancing I should wait in the car if there are too many families waiting to drop-off or pick-up a child.	
I am aware that the Children's Center will have temporary modified hours of operation during this time. Hours will be 7:00am to 5:00pm. This will allow staff to sanitize/disinfect all toys/furniture/high touch areas. Center will cease operation promptly at 5:00 pm, each evening. If you find you will be late, please contact the office staff by calling (951) 571-6214, or using the REMIND app. THIS IS VERY IMPORTANT. All children must be picked up by that time or a late fee will be assessed of \$1 per minute on first occurrence, \$3 per minute on second occurrence, and \$5 per minute on third occurrence. This must be paid before the child can return to school.	

I have read and understand my responsibilities. I understand that families not adhering to guidelines may be dismissed from the program for failure to follow the centers policies and procedures.

Childs Name: _____
 Parents Signature: _____
 Date: _____