

Moreno Valley College
Inter-Club Council
By-Laws

Article I

Name

1. The name of this organization shall be the Moreno Valley College Inter-Club Council, herein referred to as the ICC.
2. The name of the organization, Associated Students of Moreno Valley College, shall herein be referred to as ASMVC.

Article II

Definition of Club/Organization

- A. For the purpose of these By-Laws and Board Policy, “club” shall refer to officially chartered, by ASMVC regulations, a group which active membership is limited to students and has at least one (1) advisor who is a current full-time certificated member of the college.
- B. “Organization” refers to a co-curricular organization whose students, in addition to participation in extra-curricular activities, receive college credit for their participation, and the college collects state monies for attendance.
- C. Co-curricular organizations must submit a list of their members each semester to the Student Activities Office.

Article III

Purpose

- A. **The purpose of this organization is to foster communication between the clubs, to promote cooperation and organization between the clubs, to promote joint participation in each other's activities and to provide support for clubs in respect to any financial assistance or grievances when presenting such matters to the ASMV Senate.**
- B. An Inter-Club Council will be established at each college to fulfil the purpose as stated.

Article IV

Membership

- A. ICC shall consist of an ICC Director, Co-Director, and one representative from each club, officially chartered and in good standing.
 - 1. The ICC Director is appointed by the ASMVC President and ratified by the Senate.
 - 2. Each ICC Representative shall be selected by their respective club.
 - 3. No ICC Representative shall represent more than one club at ICC meetings.
 - 4. Each Club shall be allowed one (1) representative and one (1) vote. The vote may be cast by the ICC Representative, or designee, but only at the meeting where the issue to be voted on was presented and discussed.
- B. Every member has the right to vote on any issue that comes before the Council during an officially recognized meeting.

Article V

Officers

- A. ICC Director
 - 1. The ICC Director is appointed by the ASMVC President and is subject to the duties in the By-laws herein described.
 - 2. The ICC Director shall serve as a member of the ASMVC Executive Cabinet.

3. The ICC Director is responsible for submitting to the ASMVC President and the ASMVC Executive Cabinet a calendar of projects, activities and events scheduled.
4. The ICC Director shall:
 - a. Preside over all ICC meetings, enforce these By-Laws, prepare, and post the agenda and appoint a person(s) or committees to expedite the business of the Inter-Club Council.
 - b. Set meetings and dates of the campus ICC, with approval from the ICC Advisor.
 - c. Maintain an active roster of all clubs.
 - d. Assist in the formulation and development of new clubs.
 - e. Foster club participation and development of new clubs.
 - f. Plan and execute all ICC special events.
 - g. Record all points for the collegiate awards.
 - h. Present to Senate the recommendations for the suspension of any club, as stated in Article VIII, Section A of these By-Laws.
 - i. Serve on the Activities Banquet Awards Committee to help select club's awards.
 - j. Meet regularly with the ~~Campus~~ ASMVC President to report on the status of the respective campus ICC.
 - k. Serve on the ASMVC Budget Committee.
 - l. Appoint the ICC Co-Director; and
 - m. Serve on campus wide committees as directed by the ASMVC President.
- B. ICC Co-Director:
 1. The ICC Co-Director shall be a member of the ICC and appointed by the Director in consultation with the Advisor.
 2. The Co-Director shall:
 - a. Assume the duties of the ICC Director in the Director's absence.
 - b. Keep ICC meeting.
 - c. Inspect the roll and notify a club's advisor and president when the club's representative has incurred two (2) absences from ICC meetings.
 - d. Assist in the coordination and planning of activities sponsored by ICC.
 - e. Assist in the promotion of better communication between clubs; and
 - f. Serve as a voting member of the ICC.

Article VI

Advisor

- A. The ICC shall have as their advisor the Student Activities Coordinator and/or the Assistant Coordinator of Student Activities.
- B. The Advisor(s), or faculty designee, shall attend all meetings for official business to be transacted.

Article VII

Meetings

- A. The ICC shall hold regularly scheduled meetings at a time and location to be established by the coordinated efforts of the ICC Director and the campus ICC Advisor. Meetings will not be held during holidays, dead week, and finals week.
- B. The ICC Director may call a special meeting (emergency meeting) of the campus ICC after giving at least 48 hours advance notice to all members, Advisors, and the public.
- C. Each ICC Representative is required to attend all regular and special meetings.

Article VIII

Good Standing, Attendance Policy, and Suspension

- A. A club is considered to be active and in good standing if:
 - a. 1. It has been approved by the Senate, as outlined in the District Policy (reference club Charter).
 - b. 2. It holds a regularly scheduled meeting within one (1) week of approval by the Senate.
 - c. 3. Its ICC Representative has less than three (3) absences (per semester) from ICC meetings, beginning with the first (1) meeting of the semester.
- B. Pre-approved participation in a sponsored ASMVC event does not constitute an absence.
- C. A Representative is considered tardy if not present within ten (10) minutes after a call to order by the Director. Two (2) tardies are equivalent to one (1) absence.
- D. If tardy more than fifteen (15) minutes after a call to order, an absence will be recorded.
- E. A warning letter will be sent to the club president and advisor if the representative incurs two (2) absences during a semester.
- F. After the third absence, the ASMVC Executive Cabinet will be informed of the matter and thus responsible for notifying the club president and advisor that a vote for suspension will take place at the next ICC meeting. The club in question has a right to present a defense to the ICC.
- G. During the review of the club, the ICC Director will call for a vote for suspension. A two-thirds vote of ICC Representatives in attendance is required to suspend the offending club for the remainder of the semester, with the approval of Senate.

- H. A suspended club loses all privileges granted to clubs and is considered inactive. Suspension will include termination of use of all RCC facilities and equipment, and the freezing of funds deposited in the ASMVC accounts.
- I. Clubs may appeal any disciplinary actions to the ASMVC Supreme Court. During any appeal, the suspended club may continue to function under guidelines established by the Senate at the time the suspension is official.
- J. A club that has been suspended may apply for reinstatement at the beginning of the following fall or spring semester.
- K. Clubs, which are inactive for two (2) consecutive academic years, may have upon two-thirds vote of the Senate, any, or all funds in the club account, removed and deposited in the ASMVC General Fund.
- L. Co-curricular organizations cannot be suspended as outlined above. Attendance and representation at ICC meetings are strongly recommended but not required

Article IX

Collegiate Points

- A. The Collegiate Points Program is implemented to encourage club participation in ASMVC sponsored activities.
- B. The Executive Cabinet, which consists of the ASMVC President, ASMVC Vice President, ASMVC Senate Pro Tempore, Chief Justice, MCAC (Multi Cultural Activities Council) Director, Board of Commissioners (BOC) Director, and ICC (Inter Club Council) Director and members deemed appropriate by the ASMVC President, will develop a calendar at the beginning of each semester which outlines the events in which points will be awarded.
- C. In addition, the Cabinet will update the calendar, as new events become available.
- D. Events not appearing on the master calendar require an announcement of no less than five (5) days prior to the collegiate point event before validation can occur. Date of announcement constitutes one day.
- E. The Director shall be responsible for allocation, maintaining and monitoring collegiate points with approval of the ASMVC Executive Cabinet.
- F. A collegiate point update will be given at the end of each month to the ICC Representative.
- G. It is the responsibility of each club Representative to contact the ICC Director to receive information missed due to the Representative's absence.
- H. Collegiate points can only be earned for one (1) event if two events occur at the same time.
- I. To receive collegiate points the Representative must sign in with the ICC Director or his/her designee at the event.

- J. Cash prizes will be awarded at the conclusion of the fall and spring semester. The ASMVC Executive Cabinet will determine the winners and the amounts awarded.
- K. The ICC Director will announce the collegiate point winners at the Awards Banquet.

Article X

Rules of Procedure

- A. All By-Laws and amendments to these By-Laws shall be approved by a majority vote of the current ICC membership.

September 14, 2004

Revised August 2006

Updated November 2008

Revised March 17, 2010, by Kelly Denstitt

Revised August 2010

Revised April 18, 2022, by the Student Senate

Approved by _____