

MORENO VALLEY COLLEGE

Duplicate Diploma/Certificate Request

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Print out the request form and pay at the cashier window to process or you may also mail form to the college with check payable to RCCD at your college listed below. Requests will be ordered with the next regular order of diplomas and certificates. It may take up to 6 months to receive the duplicate. Cost is \$2.00 each.

Moreno Valley College
Admissions & Records
16130 Laselle St
Moreno Valley CA 92551-2045

Norco College
Admissions & Records
2001 Third Street
Norco CA 92860-2600

Riverside City College
Admissions & Records
4800 Magnolia Ave
Riverside CA 92506-1299

_____ or _____
Social Security # Student ID #

Your LEGAL NAME as you want it to appear on diploma: This name must be on record at RCCD.

First	Middle	Last
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Please indicate the year in which your degree/certificate was awarded: _____

Diploma /Certificate Mailing Address: **CHANGES MUST BE REPORTED DIRECTLY TO THE EVAL/ GRAD OFFICE**

_____ Home Telephone _____
Street

_____ Mobile Telephone _____
City State Zip

Degree for which you are applying (CHECK ONE ONLY)

AA Degree AS Degree Certificate

_____ or _____
List Program of Study (Major) if known Certificate Program

_____ Date _____
Student Signature

Email completed form:

Office Use Only
Date Filed: _____
Receipt #: _____